

**To:** Leila Getto[leila\_getto@ios.doi.gov]  
**From:** Kari Kaibel  
**Sent:** 2018-03-15T12:36:53-04:00  
**Importance:** Normal  
**Subject:** RE: Wednesday, March 14 - Cost Breakdown  
**Received:** 2018-03-15T12:37:16-04:00

Good afternoon again, Leila. I've just noticed a missed call on my mobile phone from your line, and have left you a message on your voicemail. The best number at which to reach me is my direct office line at 202-682-8402.

Many thanks,  
Kari

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**From:** Leila Getto <leila\_getto@ios.doi.gov>  
**Sent:** Thursday, March 15, 2018 12:13 PM  
**To:** Kari Kaibel <KaibelK@api.org>  
**Subject:** Re: Wednesday, March 14 - Cost Breakdown

Can I trouble you for the estimated per person cost of the reception?

Leila Getto  
Deputy Director, Scheduling and Advance  
Office of the Secretary  
Direct 202-208-5359  
Cell 202-706-9435  
On Mar 14, 2018, at 9:29 PM, Kari Kaibel <KaibelK@api.org> wrote:

Leila,

Please let me know if I may provide more information.

Happy to help!  
Kari

Kari Kaibel  
Executive Assistant to  
Executive Vice President & Chief Strategy Officer  
via 703-674-7631

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**From:** Marty Durbin <durbinm@api.org>  
**Sent:** Wednesday, March 14, 2018 9:27 PM  
**Subject:** Wednesday, March 14 - Cost Breakdown  
**To:** Leila Sepehri Getto <leila\_getto@ios.doi.gov>

Greetings, Leila,

Please find below as requested:

Reception (cost per person) – food is \$28 per person. Drinks are on consumption so harder to calculate. Cocktails \$20 each, beer is \$8/9 per bottle, wine is \$79 per bottle.

Tax (per person) 14%

Tips (per person) – no direct tips at the dinner but the service charge is 24% (service charge is taxable)

Dinner per person (\$120)

Total Number of attendees – 72

Should you require further detail, please let me know.

Happy to help!

Kari

Kari Kaibel

Executive Assistant to

Executive Vice President & Chief Strategy Officer

via 703-674-7631